



	<p>inflation and managing the schools future IT needs. This figure is within the 5% contingency recommended by County.</p> <p>NS asked governors to ratify this forecast. A vote was taken and governors voted unanimously in favour of the budget re-forecast. JH and JSP will sign off the budget.</p>	
6	<p><b>OFSTED Report and LLP Report</b> Copies of both of these reports were shared with governors prior to the meeting. A positive outcome was achieved on both visits. A letter has been received from Hampshire Education Lead congratulating the school. This will be mentioned in both the school and the governor's newsletter.</p>	JSP/JP
7	<p><b>Update from Strategy Group meeting</b> The group met on 14<sup>th</sup> December. IW will revise the strategy document and send to JSP to be discussed with SLT before sending to governors for comment. This document has been made simpler and easier to read and bought in-line with the School Development Plan. This document will be published by the end of January.</p>	IW
8	<p><b>School Update</b> JSP shared his summary document with governors prior to the meeting. The Ofsted inspection has helped drive forward the SDP and given momentum to achieve targets. The school are working to get better engagement with parents and have appointed a 'Parental Champion'. Any issues brought up during the OFSTED and LLP visits have been addressed quickly. The school are now looking at those individual children who are not achieving ARE. Overall it has been a successful term and we need to ensure that the new initiatives that have been implemented are carried forward.</p> <p>Q. Number on Roll (NOR) is currently rated as 'amber' (at 419). Is this an area of concern? A. It is only rated 'amber' as the school capacity is 436 when full. JSP is not concerned about this.</p> <p>Q. What is the current level of attendance? A. Currently the school is at 96% attendance. This is not as good as other schools in the pyramid. Our aim is to achieve 97%. Strategies for raising attendance is in the remit of the C&amp;S Committee and they are addressing this.</p> <p>Q. One of the TA intervention figures in 'red', why is this? A. This is due to one of the TA's being off sick and therefore unable to complete some intervention plans.</p> <p>7.45pm NS left the meeting</p> <p>Q. Data shows that there are 2 children who are not engaged/motivated, what is being done to re-engage them? A. Outside agencies have been brought in to support those students, JF is also supporting and parents have been engaged successfully.</p>	
9	<p><b>Proposal for bringing after school provision in-house</b> RB has visited a school who have done this. It has been calculated that 17 children need to attend regularly for the provision to break even and more will be needed before the in-house provision generates the same level of income that Creative Kids</p>	

	<p>brings in.</p> <p>There are other factors to be considered: recruitment, management and well-being of any staff and the work involved in initial set up. The parents are happy with the Creative Kids provision and there have been no complaints. JSP is not comfortable with opening up the school to external children, so this could limit income possibilities.</p> <p>Proposal will be taken further with the F&amp;B Committee.</p> <p>Q. Does the school currently run a breakfast club provision? A. Yes, but this is not centrally funded and the parents pay. There are currently over 30 children accessing this provision.</p> <p>The school is considering offered the 'Trailblazer' initiative before school and could possibly open this up to include parents to increase the rate of activity.</p>	
10	<p><b>Committee Updates</b></p> <p><b>Curriculum and Standards</b></p> <ul style="list-style-type: none"> <li>• The committee spent some time reflecting on the outcomes of the OFSTED visit.</li> <li>• Data reports received from JF have been revised to better reflect areas of concern brought up OFSTED.</li> <li>• Individual intervention plans are starting to be developed for those children who are not achieving.</li> <li>• Parental engagement was discussed and how teachers could be better equipped to do this.</li> <li>• There is an increase in the levels of tracking for disadvantaged children.</li> <li>• Yr5 needs careful monitoring as there is a high proportion of children achieving low levels.</li> </ul> <p>IW to add a performance data overview to headlines in the future. JF is happy to talk through the data in detail, outside of this meeting, with any governors who would like a better understanding of measures.</p> <p>Q. Does the C&amp;S Committee look at areas of the curriculum other than maths, reading and writing? A. Yes, the RE lead is attending the March FGB meeting.</p> <p>KJ commented that when he met with the science subject lead he was very impressed with how science is taught at the school.</p> <p><b>Personnel Committee</b></p> <ul style="list-style-type: none"> <li>• JSP has used the comments received from recent exit interviews to influence the well-being and school development plans.</li> <li>• There was discussion around the TA qualifications.</li> <li>• JSP is looking at the Investors in People scheme for the school and will take to F&amp;B Committee after costing.</li> <li>• The Pastoral Care plan was sent out to governors prior to the meeting for review/comment. This will be brought to the March FGB meeting for ratification.</li> <li>•</li> </ul> <p><b>Health and Safety Committee</b></p> <p>An independent assessment was carried out in the last 12 months which was very positive.</p>	IW

	<p>Q. Who is picking up Scott's work in his absence?</p> <p>A. The school are paying one of the existing cleaners to pick up some of Scott's regular duties like monthly checks and testing. They are also ensuring grit is laid.</p>	
11	<p><b>Policies for Review</b></p> <p><b>Admission Policy</b></p> <p>The Admissions Policy for 2019/20 has been reviewed by the Admissions Committee and amendments made to the criteria (applied when applications exceed the PAN for Year R) to include the children of staff working at the school.</p> <p>There was some discussion regarding the words 'application' and 'admission' relating to siblings of children in the school (Criteria 4 and 5 on the policy) and the governing body determined that the word 'admission' would remain in place.</p> <p>The policy was accepted by the Governing Body and will be put on the school website clearly marked as 'Under Consultation' until 31st January 2018 to enable parents and other appropriate organisations to comment.</p> <p><b>Manual of Personnel Practice</b></p> <p>It was agreed to continue to adopt the current model policy. BB/JH to review changes to discuss at the next Personnel Committee meeting.</p> <p>KD to check policy schedule and notify the group of the review cycle.</p>	<p>JSP/JP</p> <p>JH/BB</p> <p>KD</p>
12	<p><b>Chair's Report</b></p> <p>JH circulated a report prior to the meeting.</p> <p>JH offered her congratulations on the successful OFSTED and LLP visits.</p> <p>Update on National Funding Formula – F&amp;B Committee voted, with delegated authority, on the funding options and we are waiting to hear the outcome.</p> <p>There are currently over 100 governor positions vacant across the Diocese. We are lucky that we always have a good volume of applications for any posts. Governors should encourage participation from the local community and church.</p> <p>There have been no formal complaints received and 2 exclusions.</p> <p>JH will create a briefing to summarise the key points from FGB for staff.</p> <p>Next governor surgery to take place in January (date TBC).</p>	<p>JH</p>
13	<p><b>Governor Training Update</b></p> <p>Governors are invited to attend the whole school safeguarding training which will take place on 3<sup>rd</sup> September 2018 at 9am.</p> <p>JH asked for volunteers to take on the role of training lead. Contact JH if you are interested.</p>	<p>All</p>
14	<p><b>Review of School Values Update</b></p> <p>JP shared a draft document outlining the schools' Christian values. Governors agreed that this was a useful and user-friendly document. This needs to fit in with the work done by the Strategy group. IW and JP to meet to consolidate these documents before being sent out for comment to group.</p>	<p>IW/JP</p>
15	<p><b>AOB</b></p> <p>CN requested that payment of school meals be possible by Direct Debit. JSP informed group that this is not possible, but that on-line payment are easy to make so that accounts are not in debt.</p> <p>AV requested that papers for FGB meetings go out in plenty of time for the meeting and preferably all in one email.</p>	

	TC has sent out the school gate rota. EP asked if there is any progress on an OFSTED sign outside the school. This will be discussed at the marketing/communications meeting	JH/AV/JSP
	<p><b>Date of next meeting</b> Thursday 8<sup>th</sup> February 2018 at 7pm</p> <p><b>Other dates</b> Thursday 22<sup>nd</sup> March 2018 at 6pm – FGB training on GRT followed by FGB meeting at 7pm 19<sup>th</sup> April 2018 – ‘Moving to Outstanding’ training.</p>	

### Appendix 1 – Actions

Action Required	By Whom	Date of Completion
1. Marketing Group to include setting up a risk register will form part of Strategic Working Group.	Judy Hillier	Met 14 <sup>th</sup> January 2018
2. Develop a plan for a pastoral care system for staff and governors	Jill Phipps/John Paterson/Bobbie Branson	Draft to discussed at Personnel Committee and bought to FGB in March
3. Proposals to be produced for bringing extended school provision in-house	John Paterson/Renata Bush	To be investigated further with F&B Committee
4. Review of school website to ensure Ofsted compliant and core values are clearly visible	Andy Vincent and Jill Phipps/Kevin Joyce/Emma Palk	On-going
5. Governor display board and website to be updated. Photos to be taken.	Judy Hillier and Kate Dalton	Photos have been taken and website will be updated by February 2018.