

	<ol style="list-style-type: none"> 3. Jill has drafted a Pastoral Care Policy which has been sent to the Personnel Committee for consideration and will be presented to FGB at the next meeting in December. 4. CN has presented an analysis of data to C&S Committee and action points have been incorporated into the SDP – to be taken off FGB action list. 5. Key investment projects have been considered and are on-going – to be removed from FGB action list. 6. RB has visited another school to see how they run their in-house out of school provision. Further investigation needs to be undertaken and a report will be presented to FGB. 7. The review of the school website is being undertaken by EP and KJ who have reported back to JSP. The school website is compliant but some areas need to be updated. 8. The governor display board and website pages are still to be updated. Photos of governors need to be taken for the profiles. JH will arrange. 	<p>JPh</p> <p>JSP</p> <p>JSP</p> <p>JH</p>
5	<p>School Update</p> <p>JSP shared a report with the meeting. The format of the information he presents at the meeting has changed as a result of consultation with IW. It now includes critical success factors:</p> <ul style="list-style-type: none"> • Attendance of pupils • Attendance of staff • Number of TA's • Number of TA interventions • Achievement – this is broken down into class • Children's engagement/motivation • Family engagement – need some suggestions about how this could be measured/evidenced. <p>JSP would like feedback on this format before the meeting on 3rd November.</p> <p>It was suggested that the data could be broken down by year group rather than class. Suggestions for other critical factors to be included; staff engagement, financial stability, infrastructure, community.</p> <p>JSP reported that this half term has been very positive and children have been motivated and engaged.</p> <p>Q. How to you measure whether a child is motivated and engaged?</p> <p>A. Look at number of behavioural issues and whether they are working effectively.</p> <p>Q. What do you do when you come across a family who are not engaged with the school?</p> <p>A. We will meet with them and signpost to support if needed. There are often specific reasons why a family is not engaging.</p> <p>Attendance is at 96% (target of 97.5%), often children return to school from the summer holidays late.</p> <p>JSP will report verbally to the meeting what is being done about any areas that are 'red' on the School Development Plan. The new SDP (School Development Plan) will be shared with the C&S Committee in November.</p> <p>The school received a visit from the LLP (County Learning Partner) who rated the school 'low risk' which means that it does not need any additional support. The suggestions for improvement that were made by the LLP are already on the SDP. The key areas for concern are; achievement of disadvantaged children including Pupil Premium children and achievement/progress in Maths.</p>	All

	<p>The LLP has offered to come and work with governors to prepare for the Ofsted visit. JH to lead on this. JSP will share an information sheet with governors which will support them with the Ofsted visit.</p> <p>RAISE online has been replaced with ASP (Analyse School Performance). This presents much the same information as RAISE. JSP talked through the progress data as it stands currently.</p> <p>The national 'floor standard' is -5 in Reading, -5 in Writing and -7 in Maths. Any positive results are very good. The school's KS2 progress stands at +0.68 in Reading, -0.89 in Writing and -1.69 in Maths. JSP stated there are clear reasons to explain any negative figures.</p> <p>When combining the Reading, Writing and Maths scores the school is at 63% achievement. This is below LA average of 65% but above national average of 61%. Last year the cohort was at 85%.</p> <p>The data and school's remedial actions will be discussed in more detail at the C&S Committee meetings.</p> <p>Q. How is staff morale currently? A. It has been a good start to term which included a positive LLP visit. Staff performance meetings have been completed which has led to mixed feelings from staff, however there is an overall feeling of positivity. Feedback received at the governor surgeries has reflected this whilst being quite positive in the main.</p> <p>Next governor surgeries will take place in January 2018.</p>	<p>JH JSP</p>
6	<p>Committee Updates – appendix 2 Finance and Building Committee</p> <ul style="list-style-type: none"> • Reviewed financial position of school • Looked at school investment plan with a focus on IT. <p>AV shared the IT investment report with the group prior to the meeting. The Committee is seeking approval for an immediate non-recurring spend of £28,000 for phase 1 of the IT investment plan which will include 8 new interactive whiteboards. There will be a further non-recurring spend of £15,000 required for phase 2 when additional money is available.</p> <p>Q. Are there any projects that would have to be delayed as a result of the money being spent in this way? A. The other investment project that have been discussed is the building of changing rooms which is something that has been requested by parents and the school council. This will be a longer term project following a period of fundraising. Whiteboards are seen as a priority as the failure of these will have a direct impact on education. All governors were in favour of this spend and approved the plan.</p> <p>Curriculum and Standards Committee</p> <p>CN reported in the absence of IW. The scope of the meeting has been widened to include more discussion around the curriculum. Data has been provided by JF which allows the attainment and progress of individual children to be tracked and the impact of any intervention measured.</p> <p>There followed a discussion around how to get the most out of this data. We need to ensure that we are not asking the staff for too much data, must have a clear focus on what we require. This can be discussed at the next meeting in November. JSP could</p>	<p>JSP</p>

	<p>attend the next C&S Committee meeting.</p> <p>Health and Safety Committee SC updated the meeting as per the headlines provided with the agenda.</p> <ul style="list-style-type: none"> • A positive 'safety walk' has been undertaken. • Crossing patrol needs to be looked at. <p>The group would like to offer a thank you to Scott for all his hard work and wish him a swift recovery from his operation. A card will be sent</p>	RB
7	<p>Model Pay policy County have confirmed that for teachers on the Main Pay Range a 2% pay award will be applied to all salaries. For those on Upper Pay Range a 1% pay awards will apply. The Governing Body will need to make a decision about whether to adopt this proposal by early November. IW, the Chair of the Pay Committee, requested that the FGB delegate the responsibility for the decision to those present at the pay committee meeting on 3rd November. All present agreed to this. The school had accounted for a 1% pay increase across the board in the budget, but can accommodate this proposal. The school will have to look carefully at how performance related pay increments are awarded.</p>	IW
8	<p>Overview of Safeguarding Audit This was submitted by the school on 30th September. The Single Central Register was audited and AW reported that this was good. There were a couple of areas for improvement and these were in hand. The school has robust safeguarding policies and procedures. Overall the audit was positive. Q. Do we follow through any reported safeguarding issues? A. Yes. AW will come back into school and will look for evidence that procedures were followed. Safeguarding and the completion of the audit will sit within the remit of the H&S Committee.</p>	
9	<p>Policies for review The Safeguarding, Child Protection and Managing Allegations Against Pupils policies are due for review. RB circulated these policies to the group prior to the meeting. All agreed to adopt the model County policy documents. Q. Do we have many cases of children with mental health issues within the school? A. Yes. We are seeing more cases than in previous years, but they are not limited to a particular year group (ie. Exam stress). This will be discussed at a future FGB meeting.</p>	JH/JSP
10	<p>Chairs Report JH circulated a report prior to the meeting.</p>	
11	<p>Pastoral Care policy JP has completed a draft document which will be discussed at the next Personnel Committee meeting in November.</p>	JPh
12	<p>Governor Training Update CY will put together a list of completed training and individual governor training records.</p>	CY
13	<p>Review of School Values update JP circulated an update prior to the meeting. There is a 'value tree' up in the staff room.</p>	
14	<p>Board Membership Update Kevin Joyce (Foundation Governor) and Emma Palk (Parent Governor) have now officially joined the GB. They will decide what committees to join.</p>	

15	<p>Any Other Business</p> <p>JP has circulated a draft Admissions policy for comment and feedback. This need to be finalised by the end of November.</p> <p>TC wanted to thank everyone who has volunteered for the school gate rota.</p> <p>CN asked JSP whether the school has drawn down any of the money available for apprenticeship training. JSP responded that it hadn't but that this was something that he would look into.</p> <p>SC advised all governors to make contact and arrange a meeting with the subject lead for their linked subject next half term with the SDP in mind. They will meet again at the end of the school year to track progress in the subject.</p> <p>KD will send JSP the list of subjects so he can add the names of the Lead Teachers.</p> <p>JH is compiling the bonfire night rota and checked availability</p>	<p>JPh</p> <p>JSP</p> <p>ALL</p> <p>KD</p> <p>JH</p>
	<p>Date of next meeting: Thursday 14th December 2017 at 7pm</p> <p>Reminder: Whole GB training followed by a social at the Brickmakers – Friday 17th November 2017 6pm-8pm and onwards</p>	

Appendix 1 – Actions

Action Required	By Whom	Date of Completion
1. Marketing Group to include setting up a risk register will form part of Strategic Working Group.	Judy Hillier	Meeting to be arranged 3 rd November
2. Develop a plan for a pastoral care system for staff and governors	Jill Phipps/John Paterson/Bobbie Branson	Draft to discussed at Personnel Committee and bought to FGB
3. Proposals to be produced for bringing extended school provision in-house	John Paterson/Renata Bush	Proposal to be bought to FGB December 2017
4. Review of school website to ensure Ofsted compliant and core values are clearly visible	Andy Vincent and Jill Phipps/Kevin Joyce/Emma Palk	
5. Governor display board and website to be updated. Photos to be taken.	Judy Hillier and Kate Dalton	