



Swanmore Church of England (Aided) Primary School

Church Road, Swanmore
Southampton, SO32 2PA
Headteacher: Mr John Paterson
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9th November 2020

Dear Parents

YEAR R CHANGES TO DROP OFF AND PICK UP TIMES TO ENABLE SOCIAL DISTANCING

Following the Government's decision for a national lockdown we are reviewing the school's procedures. It has become apparent that the Year R area is not readily able to fit all families in there whilst observing distancing advice. As a result of this we have adapted drop off and pick up procedures for Year R. The team have opted for a staggered system. Drop off will be:

- 8.50am with a pick up at 3.20pm
- 8.55am with a pick up at 3.25pm
- 9.00am with a pick up at 3.30pm

The team are allocating families to slots based on siblings being dropped off and/or Creative Kidz usage.

If you could please arrive at your allocated slot in the normal way, we will be able to reduce the number of people in the area and support you with better space for social distancing.

The team will contact you with your time slots and it will start from Wednesday 11th November.

Thank you for your understanding and support.

Yours sincerely

J Paterson
Headteacher