

22<sup>nd</sup> April 2009

Dear Parents

**PARENT GOVERNOR VACANCY**

We have a vacancy for a parent governor which we need to fill as soon as possible. Swanmore Primary has always aimed for a partnership with parents which undoubtedly brings great benefits to the children. One of the most significant ways you can help in promoting this aim is to volunteer to be a parent governor. The governing body's main tasks are to support the school, ensure that pupils receive high quality education and plan for future development and improvement.

Parent governors are welcomed as valued members of the team and play a vital role in ensuring the governing body is aware of the views of parents and the local community.

We feel sure that there are parents prepared to take on this important role and give their time and commitment to helping us to continue to improve the school's performance.

If you feel you are such a person please contact the school office for an application form which will need to be completed and returned to the school by 12.00 noon on Thursday, 7<sup>th</sup> May 2009.

The guidelines giving full details about how vacancies are filled, can be seen on the school notice board. You might also like to look at the information for prospective governors on the Hampshire County Council website [www3.hants.gov.uk/education/governors](http://www3.hants.gov.uk/education/governors). Please note that for the protection of children all governor appointments are subject to a vetting process and identity checks.

If there are more applications than vacancies, we will hold an election and you will be sent a voting paper. You may return the ballot paper either via your child or by post.

Yours sincerely

Andy Yeoman  
Headteacher