

4th November 2008

**GOVERNORS' ANNUAL MEETING FOR PARENTS
WEDNESDAY, 19th NOVEMBER AT 7.00 FOR 7.30PM
HELD IN THE SCHOOL HALL**

Dear Parents

On behalf of the *Governors* I am pleased to invite parents and carers to the *Governors' Annual Meeting*. The proceedings will be as follows:-

- Performances from the school orchestra and choir.
- A short presentation by Mr Bucknill on our new French curriculum. (10 minutes)
- An update on the new school website by Mr Vickery. (5 minutes)
- A review of the Annual Report
- Your questions - submitted in advance please via the attached slip.
- An opportunity to meet the School Governors.

I am pleased to enclose the Annual Report. This will also be included on the *Governors' page* within the school website.

Questions

The *Governors* are keen to take your questions and address any concerns that you may have with regard to the running of the school or plans or decisions made by the *Governing Body*, and areas where we need to communicate more efficiently. We do ask that questions are submitted in advance please via the attached slip. We cannot, however, accept either anonymous questions or those which are particular to a classroom situation and which, therefore, might not be suitable for discussion at a public meeting, these will be passed on to the Headteacher or Class Teacher. Each question will be treated objectively and without disclosing identity. For late questions or those asked on the night we may not have the necessary information or the time and so may be answered separately.

I hope you will be able to come to our meeting and I look forward to meeting as many parents/carers as possible. Please don't forget to send in your questions.

Yours sincerely

Ian Green
Chair of Governors

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Child's Name Class

I/we will attend the Annual Meeting on Wednesday, 19th November at 7.00 for 7.30pm

Sorry, I/we cannot attend the meeting.

I would like to raise the following question(s) at the meeting:

Signed Date

PLEASE RETURN THIS SLIP BY WEDNESDAY, 12th NOVEMBER AT THE LATEST