



**SWANMORE PRIMARY SCHOOL
GOVERNING BODY COMMITTEES
TERMS OF REFERENCES**

ADMISSIONS COMMITTEE

Objectives

To ensure that all applications for admission are handled in accordance with the agreed Admissions Policy.

FINANCE & BUILDINGS COMMITTEE

Objectives

To ensure that the school is financially sound

PAY COMMITTEE

Objectives

To make decisions on the pay of individual members of staff on behalf of the governing body.

PERSONNEL COMMITTEE

Objectives

To support the Headteacher in the selection, employment, appraisal and development of the school's staff.

CURRICULUM AND STANDARDS COMMITTEE

Objectives

To advise the Governing Body on all matters relating to the National Curriculum and review the school's curriculum statement as required in the light of the LEA curriculum statement and statutory obligations.

HEALTH & SAFETY COMMITTEE

Objectives

To ensure that the school is a healthy and safe environment for children staff and visitors.

STAFF DISMISSAL COMMITTEE

Objectives

To act on behalf of the governing body having regard to the governors' statutory employment responsibility and the school's personnel policy and practices.

STAFF DISMISSAL APPEAL COMMITTEE

Objectives

To act on behalf of the governing body having regard to the governors' statutory employment responsibility and the school's personnel policy and practices.

PUPIL EXCLUSION COMMITTEE

Objectives

To take whatever actions are necessary (ref DfEE Circular 10/99, Annex D, Section 11-16).
Chairman of the Committee may make a decision as per the Education (School Government) Regulations, Reg 48(3) (a) and (b) where exclusion would result in the loss of an opportunity to take a public examination and a quorate meeting of the committee is not possible before the time when the pupil would be due to take that examination.
